

**St. James Cathedral – Chapter Meeting Minutes**  
**May 12, 2009, 5:30 PM**  
**Chicago, IL**

**Voting Chapter Members Present:** John McNeil Anderson, Mary Jo Barton, Bill Cospers, Phil Debush, T.J.Ferrantella (Sr. Warden,) The Rev. Larry A. Green, Paula Harbage, Cathe B. McEnerney, Ann Meuse (Jr. Warden,) Duncan Moore, Gary Norcross, The Very Rev. Joy E. Rogers (Dean,) The Rev. David Stanford, Amy Young (14 voting members present)

**Other Chapter Member Present:** George Culver (Asst. Treasurer)

**Voting Chapter Members Absent:** Mary Downie, Noah Gartner, Frank Hicks (All excused)

**Other Chapter Member Absent:** Gary Maus (Secretary) (Excused)

**Others Present:** Dawn Baity, The Rev. Elaine Caldbeck, The Rev. Jackie Lynn, Matt Rogers

**Audience:** None

**General**

Scriptural Passage with Audience Comments and Participation – Joy Rogers,  
John: 15: 1 - 8

Opening Comments: T.J. Ferrantella announced that Bishop Lee has retained Susan Czolgosz to work with the Diocese as a facilitator on a Campus Dialogue that will change the way we manage the Cathedral and Diocesan Center properties. He also announced that Kathleen Garness is retiring from the Children's Ministry Sunday School, and that this event has been the cause of considerable turmoil because of misinformation. Further, he noted a separate incident of a chapter member speaking injudiciously about to a parishioner about Chapter matters and spoke about the need for chapter members to keep to supporting measures that have been passed (many unanimously) and not to speak against them outside of a chapter meeting, particularly when the matters involve a majority decision.

Also, Joy Rogers presented a gift from the Chapter to Gary Norcross in thanks for his assistance in preparation of the Chapter Retreat in February.

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**Consent Agenda**

Motion to accept the Consent Agenda, with minutes of the April meeting as amended on May 11, 2009, was by David Stanford, seconded by Phil Debush, and passed with all in favor.

Motion to act on all items as noted on the Consent Agenda was by Ann Meuse, seconded by Larry Green, and passed with all in favor.

**New Business**

Items presented at the meeting:

\*Memo re. compensation for Elaine Caldwell, which is needed to meet IRS requirements. Passed with all in favor. *“Whereas the Rev. Dr. Elaine Caldbeck is employed as a minister of the Gospel by St. James Cathedral Church, Chicago, IL., which does not provide a residence for her, the chapter resolves that of the total compensation of \$6400 to be paid to The Rev. Elaine Calbeck from May 17, 2009 to September 6, 2009, that \$6400 be designated a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.”*

\*Duncan Moore mentioned the Central Cities Housing Venture, with invitations to the fund-raising event on May 29, 2009

**Commission Progress Reports**

Each commission sent comprehensive written reports with the agenda for this meeting, so the chair-persons gave only brief verbal reports.

\*Administrative: 1) The new software package will be installed this summer (with assistance from Gary Norcross,) and the hope is that the introduction and training will be done by fall and the old system eliminated in September. 2) George Culver reported that he, Elsa and Lucia are very pleased with the new auditors and look forward to even more improved financial systems for the cathedral.

\*Cathedral Community: Joy Rogers and Amy Young. Amy mentioned social Justice efforts. Joy mentioned both the Feed My Sheep and the SITC fundraising. Mary Jo Barton requested information on the next meeting of this commission, of which she is a member, and which is to be forthcoming.

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\*Finance & Investment: George Culver reported that the Cathedral is on budget for fiscal year, (mostly because there is not yet an Assistant Priest on staff); the investment committee has had Paul Thompson join; and that the auditors have requested minutes be prepared for Investment Committee meetings. The auditors request is in line with the “best practice” to meet requirements of the IRS for Boards of Directors to have open meetings, with full documentation and records.

\*Real Assets Commission-RAC: Ann Meuse reported that the Chicago Fire Dept requirements are being attended to; the exterior inspection will be underway; Joy Rogers in consultation with the Bishop on the Campus Dialogue and other matters, that the Bishop/Diocese will pay for a replacement door near the main sacristy to aid access for the disabled; organ work will result in a long-range organ plan; and that basically the structural integrity of the entire Cathedral building is sound, although much maintenance is needed and will be prioritized.

**Old Business**

Chicago Consultation – Joy Rogers: work is progressing smoothly.

Associate Dean Search – Joy Rogers: an estimated 15 potential candidates have been sent question sheets. When answers are received and screened the committee will select those to interview and begin visits for observation.

Pledge Drive Update – Bill Cosper: reported that Dawn Baity is the new chair of the pledge campaign, and that he recently forwarded a draft of a tithing policy. Also, a note that income from ‘regular contributors’ now is counted and classified with pledge income, not ‘offerings’ as previously done, so the numbers will look different.

Three other information only items listed as ‘Old Business’ were covered in the Commission reports.

Motion to adjourn by Paula Harbage, seconded by Larry Green, and passed unanimously.

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Informal Portion of Meeting – Conversation regarding a third service:

Joy Rogers, in consultation with the Bishop, spoke about their desire for more options, points of access, and variety. The prospect is for 8, 9, & 11 AM Eucharists with Formation (adult and child,) at 10 AM. The desire is for a new

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start, NOT a re-start, and the process will be for a three year trial with a full review at the end of that time. Discussion proceeded:

To Define or Not to Define. That is the Question.

To Define: people should know what it is; how can we invite people is we cannot say “It’s \_\_\_\_\_”

Not To Define: It will define itself over time and we do not know how or what it will become.

T.J. Ferrantella reiterated his goal to have unified points for the Chapter to use in discussions with congregation members - suggested this evening, in no particular order were:

- \*Bring more people to god
- \*Resources are available – cost efficiencies have provided benefits
- \*Something different
- \*Link with new formation/programs

Discussion ended.

Respectfully submitted,

/s/ Mary Jo Barton, Acting Secretary