

Chapter Minutes

Cathedral of St. James, Chicago

July 8, 2008

Chapter Members Present:

Jessica Abell, John Anderson, Mary Jo Barton, Bill Cospers, Phil Debush, Mary C. Downie, T.J. Ferrantella, The Rev. Larry Green, Paula Harbage, Fran Horn, Richard Kelley, Duncan Moore, The Very Rev. Joy Rogers.

Also Present:

Bruce Barber, George Culver, Kevin Godsil, The Rev. Jackie Lynn, Elsa Vaintzettel.

Absent:

The Rev. Elaine Caldbeck (excused) Cathe McEnerney (excused), Cecilia Mowatt (excused), The Rev. Judi Mason (excused), The Rt. Rev. Jeffrey Lee (excused), The Rev. Peter Siwek (excused), The Rev. David Stanford (excused).

Scriptural Passage and Discussion

The meeting was called to order at 6:33 p.m. with a scripture reading. Those in attendance shared their personal reflections on the passage.

Consent Agenda

The Consent Agenda was proposed and accepted with a unanimous vote with action taken on all items or acceptance of the information attached to the Consent Agenda.

Items on the Consent Agenda were:

- Chicago Consultation-Grant proposal has been submitted and a visit by Tom Kam from the Arcus Foundation is scheduled for July 10 to visit Consultation Committee members.
- Submission of Key Statistics
- Meeting Minutes from June were listed under Old Business so a more complete review is made before acceptance.

Old Business

- Review and acceptance of meeting minutes from Regular Meeting of June 10, 2008 and Special Meeting of June 24, 2008. After review, a motion was made by John McNeill Anderson and seconded by Larry Green to accept the Minutes of both meetings.
- TJ Ferrantella updated the Chapter on the resolution of the matter involving Cathedral Counseling Center and the status of payment of the pledge commitment made to them and confirmed recently by this Chapter. Mary Jo Barton asked if

July 8, 2008

Page 2 of 2

we would be receiving a letter of acceptance from the Cathedral Counseling Center regarding the proposal decided by Cathedral Chapter.

- Joy Rogers updated Cathedral Chapter on planning the upcoming Stewardship Season.
- Mary Jo Barton gave a report on the parking situation at St James Cathedral. She was able to acquire Sunday row parking tickets for \$2.00 a ticket from 7 a.m. until 2 p.m. In addition, Phil Miller was able to attain a limited number of tickets for One East Superior for \$9.00 for 3 hours at any time. This posed a question of how to distribute the tickets and to whom, since there is a limited amount. Joy Rogers suggested that the Administration Commission decide on a policy.

New Business

Cathedral Chapter discussed no items of New Business at this meeting.

Commission Progress Reports

The committees on Administration, Property, Cathedral Community, and Finance gave brief reports on where they were, individually.

During the Property Commission report, on motion made, seconded, and approved:

- Cathedral Chapter voted to waive the requirements for three bids and proceed with preauthorized plans to update the deanery kitchen now that two bids have been received.
- Chapter authorized retaining a structural engineer recommended by firm responsible for maintaining the organ. The structural engineer will review suspected damage to the inside of the organ and prepare a report of findings at a cost not to exceed \$3,000.

Adjourn

On motion made by Richard Kelley and seconded by Jessica Abell, the business portion of Chapter meeting was called to adjourn at 7:40 PM.

Open Forum for Discussion

Joy Rogers reviewed a data and an organization structure that is being developed to address the Cathedral's needs as it formalizes its moves from a pastoral parish toward a program parish model.

Respectfully submitted,

/s/ Kevin Godsil