

## Chapter Minutes

### Cathedral of St. James, Chicago December 9, 2008

#### Chapter Members Present:

Jessica Abell, John McNeill Anderson, Mary Jo Barton, Bill Cosper, Phil Debush, Mary Downie, T.J. Ferrantella, Fran Horn, Richard Kelley, Cathe McEnerney, Duncan Moore, Cecilia Mowatt, The Rev. Joy Rogers, David Stanford. Gary Norcross was also present as the newly elected diocesan representative.

#### Also Present:

The Rev. Elaine Caldbeck, Kevin Godsil, The Rev. Jackie Lynn, Gary Norcross.

#### Absent:

Judi Mason (excused), Jay Sidebotham (excused), The Rev. Larry Green (excused), Paula Harbage (excused)

#### Opening

Joy Rogers called the meeting to order at 5:36 PM with a reading of Thessalonians 5:16-24. All gathered shared their thoughts on the scripture.

#### Consent Agenda

The Consent agenda was unanimously accepted and action approved for the following items:

- Submission of Key Statistics.
- Approval of Rush Hour Board and New Members – New members are Cara Gray and Ted Chung and assent was given for term renewals for all board members. Rush Hour continues to meet the requirement for a minimum of 50% of its board members be Cathedral members.
- Authorization to spend \$5,982 for Bulley & Andrews to repair the window above the Cathedral's main doors.
- Acceptance of Financial Statements – dated 11/30/08.
- Resolution for Housing Allowance – Tax law requires an official action to authorize the housing allowance granted to the Provost. The housing allowance is already a term of her contract with the Cathedral Corporation. This action is only an administrative requirement.
- Acceptance of Minutes from Prior Meetings – November 18, 2008 Meeting Minutes

#### Old Business

- Pledge Season (Update) – *Bill Cosper.*
- Chicago Consultation – *A new checking account is now established to separate these funds from the Cathedral's general funds.*

- Sub-Dean Search (Update) – *Richard Kelley*- Reported that the group is developing a description of the position and will meet with The Rev. Scott Hyashi, Canon to the Ordinary, to review the matter.
- Nominating Committee for Chapter (Update) – *Jessica Abell*- Reported that the following have agreed to run for Chapter vacancies: Frank Hicks, Noah Gartner, Gary Maus, and Amy Young.
- Organ Structural Survey – *T. J. Ferrantella* - reported that work is underway and moving on schedule but the work may need to be suspended over the Christmas holiday so work would not affect the ability to use the organ during this busy season.

#### **New Business**

The following item of new business was put to a vote at 6:21 PM and passed unanimously.

- Modification to 2009 Expense Budget – *At last month's meeting, the Chapter approved the 2009 Expense Budget. Since then, we recognized that we have a responsibility to meet the Episcopal Church initiatives toward the Millennium Development Goals (MDG's). Our calculation of the suggested amount of 0.7% of our current approved \$967,600 budget for 2009 yields a figure of \$6773.20. This was rounded up to make \$6,800. This action will increase the 2009 Expense Budget by this amount.*

#### **Adjourn**

On motion made and seconded, the business portion of the Chapter meeting was called to adjourn and a discussion continued with Susan Czolgosz, the consultant who is guiding our Ministry Review process.

Respectfully submitted,

/s/ Kevin Godsil, Secretary